To: All Private Duty Personnel and their employer  
From: Administration  
Subject: Status of private duty sitters on the campus - REVISION  
Date: September 3, 2020

The memo contains important information on private sitters - please read it carefully

Effective Monday, September 7, 2020 private sitters must comply with the following requirements in order to work on the River Garden campus.

1. Private sitters must sign-in at the beginning of their shift at either the Coves or River Garden Home reception desks. Individuals found on campus who have not properly signed-in will be removed from the campus
2. Private sitters may only work with one client on the campus. Clients may not share a sitter. Sitters may not sit with more than one client on our campus
3. There must be a gap of at least 72 hours before a sitter can transition from one client to another client on the campus. During that 72 hour gap the sitter must not be present on the campus
4. Private duty sitters may NOT enter any room or apartment other than that of their client and are required to remain with their client throughout their time on campus
5. Under no circumstance may a sitter go into the apartment or room of any individual other than their client. Sitters found in apartments other than their client will be removed from the campus
6. In the nursing facility private sitters must continually wear whatever PPE is currently being used on the care unit that the sitter is assigned to. The only exception is when the sitter is actively eating. On those occasions the sitter must be sitting at least 6 feet from their client. Immediately upon completion of dining the sitter must put on their PPE.

Failure to abide by these requirements will result in the sitter being permanently prohibited from entering the campus

These emergency restrictions are in effect through at least December 31, 2020.